

NORTHEAST SCHOOL CORPORATION

Virtual SCHOOL: T-BIRD Academy

The Northeast School Corporation students have an option to enroll full time in the Northeast School Corporation Virtual Academy or otherwise known as the T-bird Academy. This K-12 program allows students to choose a virtual school option instead of attending their school of legal settlement in person. (Northeast School Corporation believes direct teacher-to-student instruction in the traditional school setting is the best learning environment for students; however, the virtual academy option will be available for students as well.)

Students opting for the virtual school will be committed to the virtual option on a quarterly basis. The written request to participate in virtual learning must be received by the following dates:

- First quarter must be received by 3:00 p.m. on Friday, June 25, 2021.
- Second quarter must be received by 3:00 p.m. on Friday, October 1, 2021.
- Third quarter must be received by 3:00 p.m. on Friday, December 10, 2021
- Fourth quarter must be received by 3:00 p.m. on Friday, March 4, 2022

If you do not have good, reliable wifi then virtual school is not a good, educational option for you.

Scope and Delivery of the Northeast Schools Virtual Academy

The Northeast School Corporation Virtual School: T-bird Academy will offer a virtual option to students in grades K – 12. To be a full-time student, a student must meet specific requirements. The courses are delivered by Northeast School Corporation teachers and staff and will include core courses as well as electives. Students participating in virtual learning will receive a comprehensive educational experience. Students will be assigned a teacher or teachers and a class schedule.

Northeast School Corporation Virtual Academy will NOT be a stand-alone school. Virtual Academy students will be eligible to participate in extra-curricular activities, including athletics, band, clubs, or other school sponsored activities.

Students in grades 7 – 12 are required to be enrolled and actively engaged in a minimum of 6 courses per semester at North Central Jr/Sr High School. Student expectations are the same as in-person instruction with students attending all class sessions and assignments being completed on time. Teacher availability will be during scheduled hours. Students will be expected to participate in State mandated assessments and those may require the student to be on campus for completion.

Northeast School Corporation Virtual Academy Policies

Student Registration

A parent or guardian will complete the student's registration request form for the virtual academy program by contacting the building administrator to discuss and complete the enrollment request. Students who choose to participate in the virtual option shall commit to this option on a quarterly or Nine Week Grading Period basis.

NOTE: In addition to the virtual academy application, out-of-district parents must also

register students with the school district.

Student Device

Students enrolled in the Northeast School Corporation Virtual Academy will be required to have the School District device.

Out of District Student Eligibility

Students wishing to transfer to the Northeast School Corporation Virtual Academy must meet our existing out of district requirements.

Note: All students must sign a Student Code of Conduct.

Requirements for State Testing

All virtual academy students will be required to take all mandatory tests. Parents / guardians of students attending the Northeast School Corporation Virtual Academy will be provided with all the information the student needs to attend each testing session at the district assigned school site. All data from the students' testing will be included in the data with their assigned school. All virtual academy students must comply with Northeast School Corporation Student Testing Guidelines.

Course Length

Secondary Students will follow the Northeast School Corporation semester calendars for completion of a course. **Students in grades 7 – 12 are required to be enrolled and actively engaged in a minimum of 6 courses per semester at North Central Jr/Sr High School. Student expectations are the same as in-person instruction with students attending all class sessions and assignments being completed on time. Teacher availability will be during scheduled hours.**

Elementary students are given the same amount of time to complete assignments as those for in-person instruction.

Withdrawal Policy

Students have 3 days from the start of each 9-week's grading period to withdraw from the Virtual Academy. If a student intends to withdraw, the parent or guardian should contact the district assigned building principal. **Please note that if the student does not meet minimum requirements at any time throughout the program, the school district administration retains the right to remove such a student from the program and reassign the student to their assigned district brick and mortar school.**

Course Content

Secondary Students: All semester-based courses are one credit. Courses consist of a blend of teacher guided lessons and self-paced and guided instruction that includes tutorials, mastery tests, activities, and discussions. Each course has a required final exam.

Elementary Students: All courses are a school year in length. Courses consist of a blend of self-paced and guided instruction that includes tutorials, mastery tests, and projects.

Courses and Activities that HAVE to be taken at Traditional School

HUFF

Horticulture-In Person

Landscape Management - In Person

SCANLON

Culinary Arts I and II - in-person

Fashion and Textiles - in-person

RANSFORD

Manufacturing

Transportation

Engineering

Computers in Production and Design

Robotics

RABER

Advanced PE Classes

CASE

All band and choir classes (performance based)

PATTENGALE

Intro/ADV 2d

Intro/ADV 3D

Sculpture

Ceramics

KUTCH

All auto classes

SISCOE

AP Bio - Lab Days

Chem I - Lab Days

AP Chem - Lab Days

ICP - Lab Days

MOLINDER

Bio I - Lab Days

Anatomy - Lab Days

RICHARDSON

Physics - Lab Days

ICP - Lab Days

TWIN RIVERS

All Courses

Attendance

Students are required to be on time. Students are required to attend and participate in all class sessions or meetings

Another important part of attendance is to be on time and participate in class or meeting sessions. Students should have regular communication with your teachers. If a teacher emails a student, the **Student is expected to respond within 24 hours to any emails they receive.**

Please note that if the student does not meet the attendance requirements at any time throughout the program, the school district administration retains the right to remove such student from the program and reassign the student to their assigned district brick and mortar school.

Required Hours: Students must login to their teacher's classes every period of every day that Northeast School Corporation is in session.

Minimum Requirements

1. The student will attend all class sessions and meetings set up by the individual teachers.
2. Students will be on time for class sessions and meetings
3. During live sessions, **the student's face must be visible to the teacher throughout the entire session.**
4. During live sessions, all students and individuals appearing on screen (parents, guardians, siblings) need to be appropriately dressed , may use only non-obscene language, and need to follow all classroom rules.
5. The grade 6-12 student will be actively engaged in all class sessions and assignments.
6. The grade K-5 student will be actively engaged with staff and assignments for at least 90 minutes per day.
7. **The student may not be absent (unexcused) from a class more than Five times or the student will be reassigned back to their district brick and mortar school.**

Earning Credit and Grading Policy

Virtual students have the same amount of time to complete assignments and turn them in as the in-person, brick and mortar student. Students with five or more missing assignments **MAY** be reassigned back to their district brick and mortar school.

In order to receive credit in a course, students must meet the following requirements:

Secondary

1. The student will need an overall minimum average of 60%.
2. Students must take the Semester Exam and complete all assignments to earn credit in the course.

Elementary

- 1 The student will need an overall minimum average of 60%.

Students with two or more F's at the end of a grading period must return to their district brick and mortar school.

Grading Scale

The NESCA Virtual Academy grading scale will follow the grading scale in the handbook of the school the student is enrolled.

Student Advancement and Graduation

Students must meet all established requirements to advance to the next grade level or to graduate with a Northeast School Corporation Diploma (Please see graduation requirements in the North Central Student Handbook).

Grade Reports

Grade reports will be issued at the same time all other Northeast School Corporation students receive their grade reports. Parents can request grade reports from the following:

- Student's Harmony Account
- Teachers
- Guidance Counselor
- School Administrator

Parents

Parents are prohibited from interfering, disrupting, and/or participating in classroom instructional lessons or discussions. Violating this policy may result in the removal of the parent's child from the Academy and reassignment of the student to their district brick and mortar school.

Right to Privacy Policy

Northeast School Corporation respects a student's right to privacy by following the guidelines set forth in the Family Educational Rights and Privacy Act (**FERPA**). This law protects the privacy of a student's education records. Northeast School Corporation must have written permission from the student/legal guardian in order to release information from that student's education record.

Recording Class Sessions and/or Discussions

The recording of class sessions and or discussions by anyone other than the teacher and/or Northeast School Corporation is strictly prohibited. Violating this policy may result in legal action and the removal of the student from the Academy and reassignment of the student to their district brick and mortar school.

Northeast School Corporation Chromebook Policy

Chromebooks will be part of students' required school supplies. A 1:1 technology rental fee does apply to students in the Virtual Academy. Chromebooks will be issued to students, but remain property of Northeast School Corporation. The students are responsible for care and good judgment when using the Chromebook. All students are required to adhere to the NESCA Technology Acceptable Use Policies that are specific to the Chromebooks. Please refer to the 1 to 1 CHROMEBOOK ACCEPTABLE USE AND GUIDELINES found in the Northeast School Corporation Elementary and Secondary Handbooks.

Northeast School Corporation Virtual Academy Student Code of Conduct

Directions: All students must read and sign this Code of Conduct policy (hereinafter referred to as the

“Policy”) in advance of participation in the Northeast School Corporation Virtual Academy. Northeast School Corporation Virtual Academy leverages this Policy to maintain the academic integrity of the Northeast School Corporation Virtual Academy, its curriculum, students, and staff, and to address the consequences of noncompliance. By signing this Policy, you agree to adhere to the Policy and the other standards and requirements of the Northeast School Corporation Virtual Academy.

Northeast School Corporation Virtual Academy students are expected to adhere to the Northeast School Corporation’s Student Handbook expectations, in addition to the Northeast School Corporation Virtual Academy Code of Conduct.

Northeast School Corporation adheres to set policies to maintain the academic integrity of its curriculum, students, and staff. The policies address the consequences for noncompliance, as noted below. All students must read and sign the Student Code of Conduct in order to proceed with the enrollment process.

Note: All matters of misconduct will also be handled through Northeast School Corporation Administration and the Northeast School Corporation Student Code of Conduct. In addition to Northeast School Corporation’s policies, the following policies are specific to the **Northeast School Corporation**:

Academic Misconduct

Academic Misconduct, in any form, will not be tolerated. Academic misconduct includes, but is not limited to, cheating, plagiarism, copying another student’s work or allowing another student to copy work. If academic misconduct is found, the following consequences will result:

- First offense: zero on the assignment, a written warning, and a note added to the records of the students involved
- Second offense: zero on the assignment and a referral to the administration for possible removal from the Academy.

Defiance of Authority/Insubordination

Disobedience or noncompliance toward any staff member of the Northeast School Corporation is considered insubordination. This includes refusal to maintain communication with Academy staff. An act of insubordination may occur in any situation or communication, including, but not limited to, an e-mail, a phone conversation, or in person.

If defiance of authority or insubordination is found, the following consequences will result:

- First offense: referral to a guidance counselor or administrator
- Second offense: referral to administration for possible removal from the Academy

Computer Misuse

Any student who attempts to access the secure information in an improper manner, uses another student’s or staff member’s log-in information to gain access to information, intentionally attempts to obtain access to areas or information not open to normal access, or engages in any act similar to the above, has committed a computer misuse. If computer misuse is found, the following consequences will result:

- First offense: Depending on the nature of the offense, the consequences can include a written warning, referral to a guidance counselor or administrator, suspended access to Northeast School

Corporation Virtual Academy courseware, or administrative referral for possible withdrawal.

- Second offense: Referral to the administration for possible removal from the Academy

Deviation from the above consequences: Notwithstanding anything in this Policy to the contrary, Northeast School Corporation Virtual Academy reserves the right to modify the consequences or actions taken against a student violating this Policy in the Northeast School Corporation Virtual Academy sole discretion for reasons including, but not limited to, the severity of or damages caused by the violation or to ensure compliance with applicable law.

Anti-Bullying Policy

Cyber bullying, or bullying in any form, is not acceptable behavior for any student enrolled in classes at the Northeast School Corporation Virtual Academy. Any student found to be involved in these activities will immediately be removed from the Academy.

Northeast School Corporation Virtual Academy uses this definition of cyber bullying:

Cyber bullying is the use of the Internet and related technologies (cell phones, smart phones, etc.) to harass, hurt, embarrass, or humiliate other people. Using these technologies to act or speak in a deliberate, repeated, and hostile manner with the intent to harm others is also cyber bullying or cyber stalking.

Internet Acceptable Use Policy

The Internet is a compilation of many networks that supports the open exchange of information for research and educational purposes. The Internet can be accessible to anyone, anywhere, anytime. Students must understand that by using the network, their actions can be monitored at any time by a teacher or administrator.

Internet–Terms and Conditions of Use

- Users will not be abusive in Northeast School Corporation Virtual Academy messages to others. They will not use offensive, obscene, or harassing language when using any Northeast School Corporation Virtual Academy or its affiliates' systems or software.
- Users will not reveal personal addresses or phone numbers of other users.
- Users will not post information if it violates the policy of others, jeopardizes the health and safety of students, plagiarizes the work of others, is a commercial advertisement, or is not approved by the teacher or school administrator. Users will accept responsibility for all materials they link to or upload.
- Users shall promptly report any inappropriate material they receive.
- Users will not attempt to log in to the network using any other user's name and password.
- Users accept and acknowledge that additional documents and paperwork may be required, including but not limited to documents requiring agreement and signature upon the request of Northeast School Corporation Virtual Academy administration.
- Any and all student-produced Web pages will be subject to the approval of the teacher or school administrator.
- Vandalism will result in the cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy the data of another user, agency, or Northeast School Corporation Virtual Academy.

This includes, but is not limited to, the uploading or creation of computerviruses.
- In the event of a virtual field trip, all users will conduct themselves in accordance with the Policy or agreement applicable to the field trip.

Academic Integrity Student Agreement

1. I will do my own work.
2. I will not copy another person's work, in whole or in part, and turn it in as my own.
3. I will not consult unauthorized material or information during tests unless my teacher gives me permission.
4. I will not plagiarize.
5. I will not copy text, graphics, mathematics solutions, artistic layouts or presentations, or any ideas in any form from another source without proper citation.
6. I will not communicate exam information or answers during or following an exam.
7. I will not provide unwarranted access to materials or information so that credit may be wrongly claimed by others.
8. I will not turn in an original paper or project more than once for different classes or assignments.
9. I will not, in lab situations, falsify or fabricate data or observations, including computer output.

A signed agreement is provided below that all students must sign before beginning any course provided by the Northeast School Corporation Virtual Academy.

Attendance

Students must log in and complete assigned work every class session on time – the same amount of time as the in-person learning student. Students are required to attend all class sessions. Parents shall contact the district school to report absences. ***Students with two or more F's at the end of a grading period must return to their district brick and mortar school.***

Please note that if the student does not meet the attendance requirements at any time throughout the program, the school district administration retains the right to remove such a student from the program and reassign the student to their assigned district brick and mortar school.

By signing below, I agree to adhere to this Policy and refrain from committing any of the violations identified in the Policy. I understand that any violation of this Policy could result in the loss of credit and revocation of access to all instructional materials provided by Northeast School Corporation Virtual Academy and reassignment to my district assigned brick and mortar school, in addition to the other consequences identified herein.

_____ Student's Name	_____ Student's Signature	_____ Date
_____ Parent's Name	_____ Parent's Signature	_____ Date